

Applicant #: \_\_\_\_\_



Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Xanterra Parks & Resorts is an equal opportunity employer and does not discriminate against any individual in any phase of employment on the basis of race, color, religion, sex, national origin, age, veteran status, disability or any other legally protected status under applicable law.

IF NEEDED, PLEASE REQUEST ACCOMMODATION IN ORDER TO PARTICIPATE IN OUR APPLICATION PROCESS.

**PERSONAL INFORMATION**

Form with fields for First Name, Middle Initial, Last Name, Social Security Number (optional), Street or Post Office Box Number, City, State, Zip, Home Phone, Work Phone, and Email Address.

**POSITIONS APPLIED FOR**

Form with questions about Xanterra location(s) of interest, position(s) desired, dates available to work, type of work, schedule preference, and how you heard about the company.

**WORK EXPERIENCE**

Begin with the present or most recent employer first. Even if you provide a resume, please print plainly and fill out all items completely.

Four columns of work experience forms, each with fields for Employer Name, address, contact info, supervisor, dates, pay, and reason for leaving.

It is the policy of this organization to provide equal employment opportunity to all qualified applicants for employment without regard to race, color, religion, sex, national origin, age, veteran status, disability, or any other legally protected status under applicable law.

COMPLETION OF THIS FORM IS VOLUNTARY AND IN NO WAY AFFECTS THE DECISION REGARDING YOUR APPLICATION FOR EMPLOYMENT. THIS FORM IS CONFIDENTIAL AND WILL BE MAINTAINED SEPARATELY FROM YOUR APPLICATION FORM.

Form with questions about race/ethnic origin and gender, with checkboxes for various categories.

Name fields for LAST, FIRST, MIDDLE and Date field.

Signature line.

Applicant #: \_\_\_\_\_

**EDUCATION**

Name of School	Location	Degree Received	Field of Study	Did You Graduate (Yes or No)

Additional Training, Special Achievements, Certificates, Honors and/or Licenses relevant to position applied for:

Special Skills:

**WORK AUTHORIZATION**

*In accordance with the Immigration Reform and Control Act of 1986, upon acceptance for employment you will be required to provide proof of your identity and eligibility to work in the United States.*

Can you furnish proof you are eligible to work in the U.S.?  Yes  No

Have you ever been convicted of a felony, including any pleas of "guilty" or "no contest? (NOTE: a conviction will not necessarily disqualify an applicant for employment.)  Yes  No If yes, indicate State and County of record, date and detailed description of felony:

**GENERAL INFORMATION**

Have you ever applied or worked for Xanterra Parks & Resorts, Amfac Parks & Resorts, Fred Harvey, TWRS, Grand Canyon Railway or Xanterra South Rim?

Yes  No If yes, indicate which location(s): \_\_\_\_\_

Have you ever been employed under a different name with Xanterra Parks & Resorts, Amfac Parks & Resorts, Fred Harvey, TWRS, Grand Canyon Railway or Xanterra South Rim?

Yes  No If yes, indicate the name(s): \_\_\_\_\_ and location(s): \_\_\_\_\_

Are you a spouse, dependent or a relative of a National Park Service employee?  Yes  No

If yes, indicate the name(s): \_\_\_\_\_ and location(s) of the NPS employee: \_\_\_\_\_

For certain positions and certain reporting relationships, we are unable to employ family relatives. Please identify relative(s) currently employed by Xanterra Parks & Resorts or Grand Canyon Railway: \_\_\_\_\_

Is there someone else (friend, relative, etc.) applying with you for the same location? If yes, please provide their name, if you will be traveling together, and any other pertinent information. Information is needed to keep applications together throughout the hiring process.

**Only complete this section if you believe it is related to the property/position(s) for which you are applying:**

If you are applying at a National Park (housing is not available at our State Parks & Resorts), housing may be available under certain conditions. If you are hired and meet the housing requirements, please indicate your housing preference:

- |  |  |
|--|--|
| <input type="checkbox"/> Dormitory (must be 18 yrs or older; no housing available for children)  | <input type="checkbox"/> Campsite (Not available at all locations) |
| <input type="checkbox"/> RV or Trailer (this is your own vehicle; space is limited)<br><i>Indicate: Model / year / length of RV or Trailer</i> | <input type="checkbox"/> No Housing Required                       |
| <input type="checkbox"/> _____   | <input type="checkbox"/> Not Applicable                            |

Certain jobs have a minimum age requirement. Also, if you are applying at a National Park, you must be 18 years of age or older to live in employee housing. Are you 18 years of age or older?  Yes  No

Employees must be 21 years of age or older for jobs requiring the operation of certain vehicles or serving alcohol in lounges / pubs. Are you 21 years of age or older?  Yes  No

Typing speed: \_\_\_\_\_ wpm

Which languages, other than English, do you speak fluently? \_\_\_\_\_

**For driving jobs only:** Do you have a current valid Driver's License?  Yes  No

If yes, DL# \_\_\_\_\_ Type/Class of License: \_\_\_\_\_ State Licensed In: \_\_\_\_\_

**AFFIDAVIT, CONSENT & RELEASE: READ CAREFULLY BEFORE SIGNING**

I declare that all information provided in this application, including any attachment, i.e., resume, etc., is true and complete. I understand that any false information or omission in this application may disqualify me from further consideration for employment and may result in my dismissal, if discovered at a later date. I authorize the investigation of any or all information contained in this application. I also authorize, whether listed or not, any person, school, current employer, past employer and organization to provide relevant information and opinions that may be useful in making a hiring decision. I release such persons and organizations from any legal liability in making such statements. I understand that if I am extended an offer of employment, it may be conditioned upon positive reference checks and a third-party background investigation (in compliance with the Fair Credit reporting Act). I also understand that I may be required to successfully pass drug screening examinations(s). I hereby consent to pre-employment and/or post-employment drug screenings as a condition of employment, if required. If employed, I understand that I must abide by the company's policies, rules and regulations. **I understand this document, any offer of employment or any other employment related information does not constitute an employment contract. I understand employment is not for a specified term and is at the mutual consent of the employee and company. Accordingly, either the employee or the company can terminate employment at will, with or without cause, at any time.**

***I have read, understand, and by my signature confirm these statements.***

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

